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Mr. Vivek  
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**University of Mumbai**  
No. SW/18/of 2024

**Dr. Sunil Patil**  
I/c Director



**Department of Students' Development**  
Vidyapeeth Vidyarthi Bhavan,  
'B' Road, Churchgate,  
**Mumbai - 400 020**  
Tel. No.- 8369753642

**CIRCULAR:**

**Subject: Online Applications are Invited from the Affiliated Colleges / Recognized Institutes and University Academic Departments for the Financial Assistants to the Students under the Various Schemes Implemented by the Department of Students' Development, University of Mumbai for the Academic Year 2023-24**

Sir/Madam,

I am directed to inform your goodself that the Department of Students' Development implements the various financial assistance schemes for the benefit of the students studying in the Affiliated Colleges/Recognized Institutes and University Academic Departments.

In this regard, **online Applications** are invited from the Principals/Directors of the Affiliated Colleges/Recognized Institutes and Heads of University Academic Departments for the Financial Assistance to the Students under the following schemes of the Department of Students' Development for the academic year 2023-24.

Schemes:

<b>Schemes for Students of Affiliated Colleges and Recognized Institutes</b>		<b>Schemes for Students of University Academic Departments</b>	
1.	Book Bank Scheme for SC/ST/DT/NT Students of Colleges/Recognized Institutes affiliated to the University of Mumbai	1.	Book Bank Scheme for SC/ST/DT/NT Students of the University Academic Departments
2.	Financial Assistance to Needy and Financially Backward Class Students of Colleges/Recognized Institutes affiliated to the University of Mumbai	2.	Financial Assistance to Needy and Financially Backward Class Students of the University Academic Departments
3.	Financial Assistance to ST Students of Colleges/Recognized Institutes affiliated to the University of Mumbai	3.	Financial Assistance to SC/ST/DT/NT Students of the University Academic Departments

The Principals/Directors of the Colleges/Recognized Institutes affiliated to the University of Mumbai and Heads of University Academic Departments are requested to apply online on the portal **www.unimumbaidsd.com** and submit hard copies of documents (as given below) on or before **February 3, 2024** to the Director, Department of Students' Development, University of Mumbai, 1<sup>st</sup> Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai, PIN.-400 020.

**Though the process of application is online, it is mandatory to submit the hardcopies of required documents for every scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies shall not be considered for the benefit of the scheme.**

The Principals/Directors of Colleges/Recognized Institutions affiliated to the University of Mumbai and Heads of University Academic Departments are also requested to give wide publicity to this circular among their students.

The incomplete form(s) shall not be accepted under any circumstances.

For any technical problem occurred during online submission, communicate on email **support@unimumbaidsd.com** or on the mobile number **8369753642, 9326957756**.

**Read the instructions given below carefully.**

Place: Mumbai  
Date: January 1, 2024

SUNIL  
SUDAM  
PATIL

Digitally signed by SUNIL SUDAM PATIL  
DN: cn=SUNIL SUDAM PATIL, email=sunil.patil@unimumbaidsd.com,  
c=IN, o=UNIVERSITY OF MUMBAI, ou=DEPARTMENT OF STUDENTS' DEVELOPMENT  
Reason: I am the signer of this document.  
Serial: 1  
Date: 2024.01.01 10:53:21 +05'30'

**Dr. Sunil Patil**  
I/c Director, DSD

*Copy for information and necessary action to:*

The Principals/Directors of Colleges/Recognized Institutions affiliated to the University of Mumbai and Heads of University Academic Departments

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# **Financial Assistance to Needy and Financially Backward Class Students of**

## **1) Affiliated Colleges/Recognized Institutes**

## **2) University Academic Departments**

**Academic Year: 2023-24**

### **INSTRUCTIONS**

- The scheme is introduced for the needy and financially backward class students of the Colleges/Recognized Institutes affiliated to the University of Mumbai and Academic Departments of the University of Mumbai.
- Each College/Recognized Institute affiliated to the University of Mumbai and University Academic Department shall recommend **eligible 5 Students having good academic record, annual income not more than Rs. 1,00,000/- and age not more than 25 years** (As on March 31, 2024) to the Director, Department of Students' Development, University of Mumbai through online process and submit the hardcopies of the following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before **February 3, 2024**.
- It is also the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Academic Department to submit the hardcopies of following documents before the last date. After the last date the documents shall not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit the hardcopies of the required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of the hardcopies shall not be considered for the benefit of the scheme.
- It is the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Academic Department to shortlist 5 eligible students and submits their applications online before the last date.
- The Department of Students' Development shall scrutinize the applications received from the different Colleges/Recognized Institutes/University Academic Departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of approved applications and sanction amount shall be sent to the Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer shall transfer the sanctioned amount to the Bank Account of the students.
- The list of the approved applications and sanctioned amount shall be displayed on the portal, **[www.unimumbaidsd.com](http://www.unimumbaidsd.com)**
- It is the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Academic Department to give wide publicity to the scheme among their students through use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, Social Media, etc.
- The student shall use the financial assistance for the payment of his/her Admission Fees.



## **Financial Assistance to Needy and Financially Backward Class Students of**

**1) Affiliated Colleges/Recognized Institutes**

**2) University Academic Departments**

**Academic Year: 2023-24**

### **Documents Required**

- Printout of Online Application Form with the Signature of the Principal/Director/Head of the College/Recognized Institute/University Academic Department
- Identity Card of the Student Issued by College/Recognized Institute/University Academic Department (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- SSC Marksheet (One Attested Photocopy)
- HSC Marksheet (One Attested Photocopy)
- UG Semester-I Marksheet (One Attested Photocopy)
- UG Semester-II Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-III Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-IV Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-V Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-VI Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-VII Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-VIII Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-IX Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-X Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-I Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-II Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-III Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-IV Marksheet (One Attested Photocopy) (If Applicable)
- M.Phil. Marksheet (One Attested Photocopy) (If Applicable)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Programme/Course (One Attested Photocopy)

***Note: Submit above documents of all students***

# **Financial Assistance to the ST Students of the Affiliated Colleges/Recognized Institutes**

**Academic Year: 2023-24**

## **INSTRUCTIONS**

- The scheme is introduced only for ST students of the Colleges/Recognized Institutes affiliated to the University of Mumbai.
- Any ST student studying in the Colleges/Recognized Institutes affiliated to the University of Mumbai having **annual income not more than Rs. 1,00,000/-** and **age not more than 25 years** (As on March 31, 2024) is eligible for the scheme.
- Each College/Recognized Institute affiliated to the University of Mumbai has to recommend **all eligible ST students having annual income not more than Rs. 1,00,000/- and age not more than 25 years** (As on March 31, 2024) to the Director, Department of Students' Development, University of Mumbai through online process and submit hardcopies of the following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before **February 3, 2024**.
- It is also the responsibility of the Principal/Director of the College/Recognized Institute to submit the hardcopies of the following documents before the last date. After the last date the documents shall not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit the hardcopies of the required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies shall not be considered for benefit of the scheme.
- The Department of Students' Development shall scrutinize the applications received from the different Colleges/Recognized Institutes and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of the approved applications and sanction amount shall be sent to the Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer shall transfer the sanctioned amount to the Bank Account of the student.
- The list of the approved applications and sanctioned amount will be displayed on the portal, **[www.unimumbaidsd.com](http://www.unimumbaidsd.com)**
- It is the responsibility of the Principal/Director of the College/Recognized Institute to give wide publicity to the scheme among their students through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, Social Media, etc.
- The student shall use the financial assistance for payment of his/her Admission and Hostel Fees.

**Financial Assistance to  
the ST Students of the  
Affiliated Colleges/Recognized Institutes**

**Academic Year: 2023-24**

**Documents Required**

- Printout of the Online Application Form with the Signature of the Principal/Director of the College/Recognized Institute
- Identity Card of the Student Issued by the College/Institute (One Attested Photocopy)
- Caste Certificate of the Student (One Attested Photocopy)
- Caste Validity Certificate of the Student (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course/Programme (One Attested Photocopy)
- Fees Receipt of the Hostel Accommodation (If Any) (One Attested Photocopy)

***Note: Submit above documents of all students***



**Financial Assistance to  
the SC/ST/DT/NT Students of the  
Academic Departments of the University of Mumbai**

**Academic Year: 2023-24**

**INSTRUCTIONS**

- The scheme is introduced only for the SC/ST/DT/NT students of all academic departments of the University of Mumbai.
- Any SC/ST/DT/NT student studying in the Academic Department of the University of Mumbai having annual income not more than Rs. 4,00,000/- and the age not more than 25 years (As on March 31, 2024) is eligible to apply for the scheme.
- The Head of the University Academic Department shall recommend the all eligible SC/ST/DT/NT students having annual income not more than Rs. 4,00,000/- and age not more than 25 years (As on March 31, 2024) to the Director, Department of Students' Development, University of Mumbai through online process and submit hardcopies of the following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before **February 3, 2024**.
- It is also the responsibility of the Head of University Academic Department to submit the hardcopies of the following documents before the last date. After the last date the documents shall not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit the hardcopies of the required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies shall not be considered for the benefit of the scheme.
- The Department of Students' Development shall scrutinize the applications received from the different academic departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of the approved applications and sanction amount shall be sent to the Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer shall transfer the sanctioned amount to the Bank Account of the student.
- The list of approved applications and sanctioned amount shall be displayed on the portal, **[www.unimumbaidsd.com](http://www.unimumbaidsd.com)**
- It is the responsibility of the Head of the Department to give wide publicity to the scheme among their students through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, Social Media, etc.
- The student must use the financial assistance for payment of his/her Admission and Hostel Fees.
- The eligible research scholars of the academic department may use this financial assistance for fees of submission of dissertation/thesis/synopsis and registration fees for the participation in the seminars/conferences. But it shall be verified by the Head of the University Academic Department.

**Financial Assistance to  
the SC/ST/DT/NT Students of the  
Academic Departments of the University of Mumbai**

**Academic Year: 2023-24**

**Documents Required**

- Printout of Online Application Form with Signature of the Head of the University Academic Department
- Identity Card of the Student Issued by University Academic Department (One Attested Photocopy)
- Caste Certificate of the Student (One Attested Photocopy)
- Caste Validity Certificate of the Student (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course/Programme (One Attested Photocopy)
- Fees Receipt of the Hostel Accommodation (One Attested Photocopy)
- Fees Receipt of the Submission of Dissertation/Thesis/Synopsis (If any) (One Attested Photocopy) (Only for the Research Scholars)
- Fees Receipt of the Registration Fees of the Seminar/Conference (If any) (One Attested Photocopy) (Only for the Research Scholars)

***Note: Submit above documents of all students***